

Academic Success and Undergraduate Advising

CALIFORNIA PROMISE PROGRAM

Advising and Academic Services, (909) 537-5034.

The California Promise Program, established by Senate Bill 412, required the California State University (CSU) system to offer pledge programs designed to facilitate first-time students in completing their baccalaureate degree in either two years (Transfer Students) or four years (First Time Freshman).

Students who commit to enter either the Four-Year or the Two-Year Graduation Pledge program will be given a higher registration appointment for each term and will be provided with routine and thorough academic advisement.

The program is limited to students who are residents of California.

CSU, San Bernardino commits to this promise by establishing the Two-Year Graduation Pledge Program and the Four-Year Graduation Pledge Program. To support students in this endeavor, the university pledges to provide a quality educational experience with an academic schedule and degree requirements, which can be completed by students who are willing to devote their time and energy to full-time enrollment.

TWO-YEAR GRADUATION PLEDGE PROGRAM

Who is Eligible?

Entering transfer students who: [Apply by deadline established on Two-Year Graduation Pledge website (<https://www.csusb.edu/advising-academic-services/graduation-pledge-program/two-year-graduation-pledge/>)]

- Transferred to CSUSB with an Associate Degree for Transfer (AA-T or AS-T)
- Have a declared major (approved by academic college)

STUDENT'S OBLIGATION Once Accepted Into the Program:

Students are required to attend a Graduation Pledge orientation session.

- Students **may not** have more than one major declared, as having multiple majors and/or minors will increase the amount of units required and may result in not meeting the two-year graduation deadline.
- Students **may not** have more than one minor declared.
- Students **may not** have more than one concentration declared, including any concentration required for their major.
- Students must complete an average of at least 15 semester units per term (30 semester units per academic year) to reach the minimum of 120 semester units required for a Bachelor of Arts degree in four years. NOTE: Majors that require more than 120 semester units will need to earn more units per year.
- Students are required to create an Education Plan with their major advisor.

- Students must enroll each term at the assigned on-line registration time. Students enrolling late cannot be assured of getting courses needed.
- Maintain a 3.0 CSUSB grade point average after each term.
- Meet regularly with their department academic advisor, follow the agreed upon Education Plan each term.
- Impacted majors must be accepted into their major according to the department's established schedule.
- Take courses at times (day or evening) when they are offered and/or available and in correct sequence. Note: Students who change their major or concentration or who take a leave of absence may not necessarily be able to graduate in four years. Approval from the Graduation Pledge Coordinator is required to change majors and for reinstatement into the Four-Year Graduation Pledge after a leave of absence. If approved, a new, advisor-approved, Education Plan demonstrating four-year graduation MUST be submitted to Advising & Academic Services.
- Demonstrate accountability by complying with all administrative and academic policies and procedures. Non-compliance will result in cancellation of the pledge agreement.
- Students MUST file their Graduation Check no later than the Fall term of their 2nd and final academic year.

What is the University's Pledge?

- California State University, San Bernardino pledges to provide sufficient classes for the Graduation Pledge Program students in order for them to graduate in two years. All Two-Year Graduation Pledge Program students will receive a higher registration appointment date based on their academic standing monitored by Advising & Academic Services, Academic Success and Undergraduate Advising. (909) 537-5034. Email: gradpledge@csusb.edu.
- Participants who continue to meet eligibility (see above) must utilize their designated registration appointment and time to ensure timely advancement toward graduation.

FOUR-YEAR GRADUATION PLEDGE PROGRAM

Who is Eligible?

Entering freshmen who: [Apply by deadline established on Four-Year Graduation Pledge website (<https://www.csusb.edu/advising-academic-services/graduation-pledge-program/four-year-graduation-pledge/>)]

- Have declared a major (*and concentration if applicable*).
- Have met all entrance requirements for the major.
- **STUDENT'S OBLIGATION Once Accepted Into the Program:**
Students are required to attend a Graduation Pledge orientation session.
- Students **may not** have more than one major declared, as having multiple majors and/or minors will increase the amount of units required and may result in not meeting the four-year graduation deadline.
- Students **may not** have more than one minor declared.
- Students **may not** have more than one concentration declared, including any concentration required for their major.

- Students must complete an average of at least 15 semester units per term (30 semester units per year) to reach the minimum of 120 semester units required for a Bachelor of Arts degree in four years. NOTE: Majors that require more than 120 semester units will need to earn more units per year.
- Students are required to create an Education Plan with their academic advisor.
- Students must enroll each term at the assigned on-line registration time. Students enrolling late cannot be assured of getting courses needed.
- Maintain a 3.0 CSUSB grade point average after each term.
- Meet regularly with their academic advisor and follow the agreed upon Education Plan each term.
- Impacted majors must be accepted into their major according to the department's established schedule.
- Take courses at times (day or evening) when they are offered and/or available and in correct sequence. Note: Students who change their major or concentration or who take a leave of absence may not necessarily be able to graduate in four years. Approval from the Graduation Pledge Coordinator is required to change majors and for reinstatement into the Four-Year Graduation Pledge after a leave of absence. If approved, a new, advisor-approved, Education Plan demonstrating four-year graduation MUST be submitted to Advising & Academic Services.
- Demonstrate accountability by complying with all administrative and academic policies and procedures. Non-compliance will result in cancellation of the pledge agreement.
- Students MUST file their Graduation Check no later than the Fall term of their 4th and final academic year.
- **What is the University's Pledge?**
- California State University, San Bernardino pledges to provide sufficient classes for the Graduation Pledge Program students in order for them to graduate in four years. All Four-Year Graduation Pledge Program students will receive a higher registration appointment date based on their academic standing monitored by Advising & Academic Services, Academic Success and Undergraduate Advising. (909) 537-5034. Email: gradpledge@csusb.edu.
- Participants who continue to meet eligibility (see above) must utilize their designated registration appointment date and time to ensure timely advancement toward graduation.

Advising and Academic Services

University Hall, Room 380
 (909) 537-5034 or (909) 537-5035 Advising and Academic Services website (<https://www.csusb.edu/advising-academic-services/>)
 aas@csusb.edu

Advising and Academic Services provides guidance to undergraduate students throughout their academic journey by assisting them in making informed decisions that support their academic, personal, and career goals.

Services include:

- Academic Probation and Subject to Dismissal Counseling
- Undeclared and General Education Advising
- Excessive Unit (Senior) Advising

- Coordination of Advising and Registration at New Student Orientation
- Student Success Peer Advisors (SSPA)
- Two-Year Graduation Pledge Program
- Four-Year Graduation Pledge Program
- Academic Grievance

Educational Opportunity Program

University Hall, Room 395
 (909) 537-5042 Educational Opportunity Program website (<http://www-ugs.csusb.edu/eop/>)

The Educational Opportunity Program (EOP) is an admissions and comprehensive academic and student services program designed to support and provide access to higher education to historically low-income, disadvantaged, underrepresented students who meet specific income guidelines and demonstrate the potential to succeed at the university level.

The Educational Opportunity Program offers assistance with admissions, orientation, a summer transitional experience (Summer Bridge), academic advising, financial aid guidance, grants and scholarships, tutoring, personal counseling, academic and life skills workshops, career planning, graduate school information, and other support services, depending upon individual student needs.

Under the umbrella of the Educational Opportunity Program, current and former foster youth can receive additional support services such as year-around housing for select students through the EOP Renaissance Scholars Program.

In order for a student to participate in EOP or the Renaissance Scholars Program, students must submit a separate application prior to admission to the university, meet the income criteria and be selected via the EOP application process.

College Advising

(909) 537-7345 Undergraduate Advising website (<https://www.csusb.edu/advising/>)
 advising@csusb.edu

Academic Advisors serve students majoring in undergraduate degree programs in the College of Arts and Letters, the Jack H. Brown College of Business and Public Administration, the College of Natural Sciences, and Social and Behavioral Sciences. Advisors provide guidance and support for all continuing Freshmen, Sophomores, Juniors, and Seniors. Advisors assist students in articulating, creating, and implementing their educational and personal goals using a strengths-based and equity-minded framework.

The College Advising Centers are throughout the campus:

CAL Advising Center

Location: UH-203

College of Business and Public Administration, Jack H. Brown

Location: JB-134

College of Natural Sciences

Location: UH-362

College of Social and Behavioral Sciences

Location: FO-145

Student Mentoring Program

Pfau Library, Room 208
 Student Mentoring Program website (<https://www.csusb.edu/mentoring-programs/>)
 (909) 537-4499
mentoring@csusb.edu

Student mentoring provides peer-to-peer experiences to cultivate academic success, community building, support, guidance, and personal/professional growth. Mentoring promotes success through peer-led programming focusing on academic excellence, identity, career readiness, leadership, and a sense of belonging. Student mentoring services are available to all undergraduate students.

The First-Year Learning Community

University Hall, Room 352
 (909) 537-5032

The First-Year Community/University Studies 1000a (USTD 1000A) introduces students to academic and practical skills necessary to succeed at the university. Upon completion of this course, students will become aware of connections and differences across disciplines and learning experiences, explain how their knowledge, strengths, and life experiences influence their worldview and those of others, reflect upon academic processes and learning, and begin to develop a critical understanding of the information environment.

Supplemental Instruction

University Hall, Room 401.20
 (909) 537-7320 Supplemental Instruction website (<https://www.csusb.edu/supplemental-instruction/>)

Do you want to strengthen your understanding of material presented in course lectures and texts, develop both general and content specific learning strategies and study skills, and/or have the opportunity to review for exams and develop effective test taking strategies? If your response is yes to any of these, then Supplemental Instruction (SI) is the academic success resource for you!

SI is a research-based, locally proven method for helping students succeed in challenging courses by providing peer led, subject-matter discussion, support, and guidance for the strengthening of critical college skills. SI sessions meet twice a week for 50 minutes each (usually just after the content course lecture). SI is open to all students enrolled in the corresponding content course. Each SI session is limited to 20 students to maintain a small group learning environment. For more information about SI call (909) 537-4499 or email SI@csusb.edu

Tutoring Center

University Hall, Room 350
 (909) 537-5038, Tutoring website (<https://www.csusb.edu/tutoring/>)

The Tutoring Center provides academic support to students enrolled in CSUSB courses on a walk-in basis. Tutors work collaboratively with

students on coursework, strengthening study skills, and building academic confidence in a supportive, patient, and affirming atmosphere.

Drop-in tutoring in various subjects is available Monday through Friday. Please visit our website to find available subjects, days, and times. Subject offerings vary by term and include:

- Accounting
- Biology
- Chemistry
- Economics
- Finance
- Mathematics
- Physics
- Statistics
- Study Skills

Math Coaching

University Hall, Room 348 (located inside the Computer Lab, UH 347)

(909) 537-3035, Math Coaching website (<https://www.csusb.edu/academic-success-and-undergraduate-advising/services/academic-centers-excellence/math-coaching/>)

Individual and group math coaching provides students expert assessment and guidance in working through course content, assignments, and exam preparation. Match coaching is provided by Stephen Wentworth, a CSUSB Lecturer in the Department of Mathematics. Request an appointment by calling (909) 537-3035 or be seen on a walk-in basis during the office hours posted on the website (<https://www.csusb.edu/academic-success-and-undergraduate-advising/services/academic-centers-excellence/math-coaching/>).

Computer Lab

University Hall, Room 347

(909) 537-3035, Computer Lab website (<https://www.csusb.edu/academic-success-and-undergraduate-advising/services/academic-centers-excellence/math-coaching/>)

The Computer Lab in UH-347 is equipped with 8 Windows computers. Students can access the Internet, check e-mail, and write and print papers and assignments. Printing uses the same Coyote OneCard system used in other campus printing locations, such as the Library. Both black and white printing and color printing are available on high-quality laser printers in-person or via the Remote or Wireless Printing (<http://www.csusb.edu/mobileprint/>) web portal.

SAIL Program

University Hall, Room 386
 (909) 537-5921 (<http://undergradstudies.csusb.edu/sail/>)SAIL Program website
 Email: sail@csusb.edu

The Student Assistance in Learning (SAIL) program is the university's TRIO Student Support Services (<http://www2.ed.gov/programs/triostudsupp/>) project, which is 100% funded by a grant from the U.S. Department of Education. The goal of SAIL is to increase the retention and graduation rates of undergraduate students who are low-income, first-generation (parents have not earned a bachelor's degree) or who have a disability. Priority is granted to eligible students who have a

demonstrated academic need. *(Please contact the SAIL office for more information about eligibility.)*

SAIL offers students a variety of supportive services to ensure academic and personal success at CSUSB and their persistence towards graduation. These include:

- Educational planning
- Financial aid counseling
- Personal finance education and planning support
- Career counseling
- Personal counseling
- Assistance with graduate school planning and preparation
- Academic coaching
- Workshops addressing student success strategies, student resources, and personal growth
- Study Marathons to help students prepare for final exams
- Community service and leadership development opportunities
- SAIL's First-Gen Community
- SAIL's Harbor - a computer lab and study area for SAIL students

The enrollment period for the SAIL program begins May 12, 2020, for the 2020-2021 academic year and closes when the program reaches capacity. After that time period, students may be admitted on a space-available basis and/or through a letter of referral from a campus staff or faculty member, or administrator.

Writing Center

College of Education, Room 310
(909) 537-5232 Writing Center website (<https://www.csusb.edu/writing-center/>)

Writing consultants work with students who are composing specific writing projects as well as with faculty members who are incorporating writing as a mode of learning in their courses. Consultants offer individual conferences to students in all disciplines at all stages of their composing processes; conferences focus on interpreting assignments, discovering topics, expanding ideas, clarifying organizational strategies, incorporating counter-arguments, and citing references, as well as on editing and proofreading. Consultants also facilitate English conversation groups for multilingual and ESL students, helping them to negotiate the linguistic and cultural differences in oral and written composition.

The Writing Center Director and staff members are always available to consult with faculty members who are designing writing components for their courses, conduct in-class writing workshops in courses in all disciplines, and read and respond to manuscripts in preparation.