

# Admission

Requirements for admission to California State University, San Bernardino are in accordance with Title 5, Chapter 1, Subchapter 3, of the California Code of Regulations. Complete information is available on the California State University (CSU) website.

All CSU applications must be submitted online on the Cal State Apply website. An acknowledgement will be sent to the applicant when the online application has been submitted.

## CSU Immunization Requirements

The CSU (<https://www.calstate.edu/attend/student-services/Documents/immunization-requirements-and-recommendations.pdf>) Immunization Requirements policy (<https://www.calstate.edu/attend/student-services/Documents/immunization-requirements-and-recommendations.pdf>) applies to undergraduate and graduate students, students matriculated in self-support degree programs, and K-12 students participating in concurrent enrollment courses entering the California State University (CSU) in or after fall 2023.

Immunization and Screening, Recommendations and Requirements are adopted from the American College Health Association (ACHA) Immunization Recommendations for College Students (<https://www.acha.org/resource/immunization-recommendations-for-college-students/>) and the California Department of Public Health (CDPH) Immunization & Screening Recommendations for College Students (<https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/School/college.aspx>).

See the CSU (<https://www.calstate.edu/attend/student-services/Documents/immunization-requirements-and-recommendations.pdf>) Immunization Requirements policy (<https://www.calstate.edu/attend/student-services/Documents/immunization-requirements-and-recommendations.pdf>) for more information regarding additional authorized discretionary requirements, academic programs, fieldwork or clinical placement requirements, or immunization access.

NOTE: Any revisions of the CDPH recommendations for colleges and universities as of February 1, each year, will be reflected in CSU recommendations for the subsequent fall academic term.

## Exemptions

A student may be exempted from any requirements in this policy as described below:

**Medical Exemption:** due to a medical condition for which an Approved Vaccine presents a significant risk of a serious adverse reaction. Any medical Exemption must be verified by a certified or licensed healthcare professional.

**Religious Exemption:** due to either (i) a person's sincerely held religious belief, observance, or practice, which includes any traditionally recognized religion, or (ii) beliefs, observances, or practices which an individual sincerely holds and that occupy a place of importance in that individual's life, comparable to that of traditionally recognized religions.

## Required Immunization

Hepatitis B (Hep B) – Ages 18 and younger as per California law (HSC sections 120390-120390-7), enrollees who are 18 years of age or younger

are required to provide proof of full immunization against the hepatitis B virus prior to enrollment.

## Immunization and Screening Recommendations

The CSU recommends that students are current for the immunizations listed below. Immunizations and screening recommendations, and immunization schedules are linked above. Campuses should link to this policy to provide students with detailed immunization and screening recommendations.

### Recommended Vaccines to Reduce Outbreaks

1. Influenza Vaccine
2. Measles, Mumps and Rubella (MMR) Vaccine
3. Meningococcal Conjugate (Serogroups A, C, Y, W-135) Vaccine
4. Serogroup B Meningococcal Vaccine
5. Tetanus-Diphtheria-Pertussis (Tdap) Vaccine
6. Varicella (Chickenpox) Vaccine

### Other Vaccines Recommended for Adults

1. Hepatitis A (Hep A) Vaccine
2. Hepatitis B (Hep B) Vaccine – Ages 19 and older
3. Human Papillomavirus (HPV) Vaccine
4. Pneumococcal Vaccine
5. Polio Vaccine

### Recommend Screening

1. Tuberculosis Screen/Risk Assessment (TB)

The above are not admission requirements but are required of students as conditions of enrollment in CSU. For more information, review the Student Immunization Policy (<https://www.csusb.edu/policies/student-immunization-policy/>).

## Importance of Filing Complete, Accurate and Authentic Application Documents

CSUSB advises prospective students that they must supply complete and accurate information on the application for admission, residency questionnaire and financial aid forms. Further, applicants must, *when requested*, submit authentic and official transcripts of all previous academic work attempted. Failure to file complete, accurate and authentic application documents may result in denial of admission, cancellation of registration or academic credit, suspension or expulsion (Section 41301, Article 1.1, Title 5, California Code of Regulations).

## Undergraduate Application

### Undergraduate Application Procedures

Prospective students applying for part-time or full-time undergraduate programs of study must submit a completed undergraduate application. The \$70 nonrefundable application fee should be paid online at the time of application via credit card or PayPal and may not be transferred or used to apply to another term. An alternate major may be requested on the application if desired by the university. The applications of persons denied admission to an impacted university may be redirected to another university at no cost, but only if the applicant is CSU eligible.

## Impacted Programs

The CSU designates programs as impacted when more applications from regularly eligible applicants are received in the initial filing period (October and November for fall terms, June for winter terms, August for spring terms, February for summer terms) than can be accommodated. Some programs are impacted at every university which they are offered; others are impacted only at a few universities.

Candidates for admission must meet all of the university's specified supplementary admission criteria if applying to an impacted program or university.

The CSU will announce during the fall filing period those CSUs or programs that are impacted. Detailed information on university and program impactation is available on the Impaction at the CSU website (<https://www.calstate.edu/attend/impaction-at-the-csu/>).

Each university will communicate supplementary admission criteria for all impacted programs to high schools and community colleges in their application service area and will disseminate this information to the public through appropriate media. This information will also be published on the CSUSB's Impaction Information website (<https://www.csusb.edu/admissions/impaction-information/>).

Applicants must file applications for admission to an impacted program during the initial filing period. Applicants who wish to be considered for impacted programs at more than one CSU should file an application at each university for which they seek admission consideration.

## Supplementary Admission Criteria

Each university with impacted programs or class-level admission categories uses supplementary admission criteria in screening applicants. Supplementary criteria may include rank-ordering of freshman applicants based on the combination of student's "A-G" GPA and supplemental factors or rank-ordering of transfer applicants based on verification of the Associate in Arts for Transfer (AA-T) or Associate in Science Transfer (AS-T) degrees, the overall transfer grade point average (GPA), completion of specified prerequisite courses and a combination of campus-developed criteria. Applicants for freshman admission to impacted universities or programs may need to have a higher "a-g" GPA. In no case will standardized test scores be utilized in making freshman admission decisions.

The supplementary admission criteria used by individual CSUs to screen applicants are made available by the universities to all applicants seeking admission to an impacted program.

## CSU Application Filing Periods

Not all campuses/programs are open for admission to every term. Visit Cal State Apply to determine if a campus is open or still accepting applications for the term.

Terms	Applications first accepted	Initial Filing Period
Summer term	Feb. 1	February 1-28
Fall term	Oct. 1	Oct. 1-Nov. 30
Spring term	Aug. 1	August 1-31

Students interested in attending only the summer term at CSUSB should visit Admissions & Student Recruitment (<http://admissions.csusb.edu/>) around April 1 for information.

Each non-impacted campus accepts applications until capacities are reached. Many campuses limit undergraduate admission in an enrollment category due to overall enrollment limits. If applying after the initial filing period, consult the campus admission office for current information.

Similar information is conveniently available at Cal State Apply and Admissions & Student Recruitment (<http://admissions.csusb.edu/>).

On-time applicants may expect to receive an acknowledgment from the campuses to which they have applied within two to four weeks of filing the application. The notice may also include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impactation, supplemental criteria for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another campus.

## Application Acknowledgement

On-time applicants may expect to receive an e-mail acknowledgement from the universities to which they have applied within two to four weeks of filing the application. The notice may include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impactation, supplemental criteria for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another university.

## Hardship Petitions

The university has established procedures for consideration of qualified applicants who would be faced with extreme hardship if not admitted. Petitioners should write to the university Admission Office regarding specific policies governing hardship admission. Admission Appeal website (<https://www.csusb.edu/admissions/apply-csusb/what-if-i-dont-qualify/>).

## Undergraduate Admission Requirements

### Freshman Requirements

Generally, applicants will qualify for consideration for first-time freshman admission if they meet the following requirements:

1. Have graduated from high school, have earned a Certificate of General Education Development (GED), or have passed the California High School Proficiency Examination (CHSPE);
2. Complete the 15-unit comprehensive "a-g" pattern of college preparatory courses;
3. Have completed, with grades of C- or better, each of the courses in the comprehensive pattern of college preparatory subject requirements also known as the "a-g" pattern (see "Subject Requirements"); and
4. Earn a qualifying "a-g" grade point average (GPA) as described below.
  - California residents and graduates of California high schools will be eligible for admission by earning a 2.50 or greater "a-g" GPA.
  - Any California high school graduate or resident of California earning a GPA between 2.00 and 2.49 may be evaluated for admission based upon supplemental factors such as number

of courses exceeding minimum "a-g" requirements, household income, extracurricular involvement, and other available information that would inform the university admission decision.

- Non-California residents may be eligible for admission to the CSU by earning a 3.00 or greater "a-g" GPA along with other supplemental factors utilized by the individual university, including those outlined by impacted universities and programs.
  - Any non-California resident earning a GPA between 2.47 and 2.99 may be evaluated for admission based upon supplemental factors such as number of courses exceeding minimum "a-g" requirements, household income, extracurricular involvement, and other available information that would inform the university admission decision.
5. Each CSU will determine the supplemental factors used with GPA to determine eligibility in these cases and communicate these criteria publicly for prospective students.

The California State University (CSU) has permanently discontinued the use of ACT/SAT examinations in determining admission eligibility. Submitted test scores by admitted students would be considered only for purposes of student placement in Math or English courses.

## Provisional Admission

CSUSB may provisionally admit first-time freshman applicants based on their academic preparation through the junior year of high school and planned coursework for the senior year. The university will monitor the final terms of study to ensure that admitted students complete their secondary school studies satisfactorily, including the required college preparatory subjects, and graduate from high school. Students are required to submit an official transcript after graduation to certify that all coursework has been satisfactorily completed. Official high school transcripts must be received prior to the deadline set by the university. In no case may documentation of high school graduation be received any later than the census date for a student's first term of CSU enrollment. A CSU may rescind admission decisions, cancel financial aid awards, withdraw housing contracts and cancel any university registration for students who are found to be ineligible after the final transcript has been evaluated.

Applicants will qualify for regular (non-provisional) admission when the university verifies that they have graduated and received a high school diploma, have completed the comprehensive pattern of college preparatory "a-g" subjects and, if applying to an impacted program or university, have met all supplementary criteria.

## Subject Requirements

The CSU requires that first-time freshman applicants complete, with grades of C- or better, a comprehensive pattern of college preparatory study totaling 15 units. A "unit" is one year of study in high school.

- 2 years of social science, including 1 year of U.S. history, or U.S. history and government
- 4 years of English
- 3 years of math (algebra, geometry, and intermediate algebra; four years recommended)
- 2 years of laboratory science (1 biological & 1 physical, both must have laboratory instruction)
- 2 years in the same foreign language (subject to waiver for applicants demonstrating equivalent competence)

- 1 year of visual and performing arts: art, dance, drama/theater, or music
- 1 year of electives: selected from English, advanced mathematics, social science, history, laboratory science, foreign language, visual and performing arts or other courses approved and included on the UC/CSU "a-g" list

## Finish in Four, Through in Two Program (formerly California Promise)

The Finish in Four, Through in Two Program enables a specific number of CSUs to establish pledge programs for entering first-time students who are both interested and able to complete baccalaureate degrees in 4-years. All CSUs have established programs for students with Associate Degrees for Transfer from any California Community College to complete their baccalaureate degrees in 2-years. The program is limited to students who are residents of California.

Students who commit to enter either the 4-year or 2-year pledge will be given a priority registration appointment for each state-supported enrollment period and will be provided with routine and thorough academic advisement. In order to remain in the program, students must meet with their advisors as prescribed, develop an enrollment plan, and complete 30 semester units or the quarter equivalent within each academic year, including summer. Participating CSUs may stipulate other requirements as well. Interested students entering the CSU should contact university offices or visit the Finish in Four, Through in Two ([https://www.calstate.edu/apply/freshman/getting\\_into\\_the\\_csu/pages/the-california-promise-program.aspx?utm\\_source=google&utm\\_medium=performance-max&utm\\_campaign=ss23-engage](https://www.calstate.edu/apply/freshman/getting_into_the_csu/pages/the-california-promise-program.aspx?utm_source=google&utm_medium=performance-max&utm_campaign=ss23-engage)) website.

### High School Students

High school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate university department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a given specific program and does not constitute a right to continued enrollment.

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## Transfer Policies of CSU Campuses

Most commonly, college-level credits earned from an institutionally accredited college or university are accepted for transfer to member universities of the CSU; However, authority for decisions regarding the transfer of undergraduate credits is delegated to each university.

California Community Colleges can certify up to 34 semester (45 quarter) units of General Education Transfer Curriculum (Cal-GETC) for transfer students to fulfill lower-division general education requirements for any CSU prior to transfer.

"Certification" is the official notification from a California Community College that a transfer student has completed courses fulfilling lower-division general education requirements. The Cal-GETC certification course lists for particular community colleges can be accessed on the

official transfer and articulation system for California's public colleges and universities website, assist. (<http://assist.org/>)org (<http://assist.org/>).

CSUs may enter into course-to-course or program-to-program articulation agreements with other CSUs, any or all of the California community colleges and other institutionally accredited colleges or universities. Established CSU and CCC articulations may be found on assist. (<https://assist.org/>)org (<https://assist.org/>). Students may be permitted to transfer no more than 70 semester (105 quarter) units to a CSU from an institution which does not offer bachelor's degrees or their equivalents, for example, community colleges. Given the university's 30-semester (45-quarter) unit residency requirement, no more than a total of 90 semester (135 quarter) units may be transferred into the university from all sources.

## Transfer Requirements

Applicants who have completed fewer than 60 transferable semester college units (fewer than 90 quarter units) are considered lower-division transfer students. Applicants who have completed 60 or more transferable semester college units (90 or more quarter units) are considered upper-division transfer students. Applicants who complete college units during high school or through the summer immediately following high school graduation are considered first-time freshmen and must meet the CSU minimum eligibility requirements for first-time freshman admission. Transferable courses are those designated for baccalaureate credit by the college or university offering the courses and accepted as such by the university to which the applicant seeks admission.

## Lower-Division Transfer Requirements

Some CSUs admit lower-division transfer applicants. Students are advised to check the respective university they are interested in to see if lower-division transfer applications are accepted.

An applicant who completes fewer than 60 semester (90 quarter) units of college credit is considered a lower-division transfer student. Due to enrollment pressures, a limited number of CSUs do not admit lower-division transfers so that more upper-division transfers can be accommodated.

Having fewer than 60 semester (90 quarter) units at the point of transfer may affect eligibility for registration priority at a CSU and may affect the student's financial aid status.

California resident transfer applicants with fewer than 60 semester or 90 quarter units must:

- Have a cumulative grade point average of 2.0 (C) or better in all transferable units attempted;
- Have completed, with a grade of C- or better, a course in English Composition and a course in mathematical and quantitative reasoning at a level satisfying CSU General Education Subject Area 1A and Subject Area 2, respectively;
- Be in good standing at the last institution attended; and
- Meet any one of the following eligibility standards.

## Transfer Based on Current Admission Criteria

The applicant meets the freshman admission requirements in effect for the term for which the application is filed; - OR -

## Transfer Based on High School Eligibility

The applicant was eligible as a freshman at the time of high school graduation and has been in continuous attendance in an accredited college since high school graduation; - OR -

## Transfer Based on Making Up Missing Subjects

The applicant had a qualifiable eligibility index at the time of high school graduation (combination of GPA and test scores if needed), has made up any missing college preparatory subject requirements with a grade of C- or better, and has been in continuous attendance in an accredited college since high school graduation.

One baccalaureate-level course of at least 3 semester (4 quarter) units is usually considered equivalent to one year of high school study.

(Note: Some CSUs may require lower-division transfer students to complete specific college coursework, for example the four basic skill courses, as part of their admission criteria.)

## Upper-Division Transfer Requirements

Generally, applicants will qualify for consideration for upper-division transfer admission if they meet all of the following requirements:

1. Cumulative grade point average of at least 2.0 in all transferable units attempted;
2. In good standing at the last college or university attended; and
3. Completed at least sixty (60) transferable semester (90 quarter) units of college-level coursework with a grade point average of 2.0 or higher and a grade of C- or better in each course used to meet the CSU General Education Requirements in written communication, oral communication, critical thinking, and mathematical concepts and quantitative reasoning, e.g. mathematics.

The 60 units must include at least 30 units of courses that meet CSU General Education Requirements, including all of the general education requirements in Communication in the English language (both oral and written) and critical thinking and the requirement in mathematical concepts and quantitative reasoning (3 semester units) OR the California General Education Transfer Curriculum (Cal-GETC) requirements in English Communication and Mathematical Concepts and Quantitative Reasoning.

## Associate Degrees for Transfer (AA-T or AS-T)

The Associate in Arts for Transfer (AA-T) and the Associate in Science for Transfer (AS-T) degrees offered at the California Community Colleges (CCC) are designed to provide a California community college student the optimum transfer preparation and a clear admission pathway to the CSU degree majors.

CCC students who earn an Associate Degree for Transfer (AA-T or AS-T) are guaranteed admission with junior standing to a CSU and given priority admission consideration over other transfer applicants when applying to a local CSU or non-impacted CSU program. AA-T or AS-T admission applicants are given limited priority consideration based on their eligibility ranking to an impacted university/program or to CSUs/programs that have been deemed similar to the degree completed at the community college. Students who have completed an AA-T/AS-T in a program deemed similar to a CSU major are able to complete remaining requirements for graduation within 60 semester (90 quarter) units. It is the responsibility of the student who has earned an AA-T/AS-T to provide documentation of the degree to the CSU. For the admissions process, students are responsible for working with their community college counselors to



complete verification of AA-T or AS-T degree progress through the E-verify process within the established university deadlines.

## Provisional Admission

CSUSB may provisionally or conditionally admit transfer applicants based on their academic preparation and courses planned for completion. The university will monitor the final terms to ensure that those admitted complete all required courses satisfactorily. All accepted applicants are required to submit an official transcript of all college-level work completed. CSUs may rescind admission for any student who is found to be ineligible after the final transcript has been evaluated. In no case may such documents be received and validated by the university any later than a student's registration for their second term of CSU enrollment.

## English Language Requirement

All undergraduate applicants whose native language is not English, and who have not attended schools at the secondary level or above for at least three years full-time where English is the principal language of instruction, must present a score of 61 or above on the Test of English as a Foreign Language (TOEFL). Some majors may require a score higher than 61. Some majors and some CSUs may require a higher score. A few CSUs may also use alternative methods of assessing English fluency: Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS) and the International Test of English Proficiency (ITEP). Each university will post the tests it accepts on its website and will notify students after they apply about the tests it accepts and when to submit scores. CSU minimum TOEFL standards are:

	Internet	Paper
Undergraduate	61	500
Graduate	80	550

## Placement Measures for First-Year GE Written Communication and Mathematics/Quantitative Reasoning Courses

Freshman skills assessment and placement for general education written communication and mathematics/quantitative reasoning shall be based on systemwide skills assessment standards that include the Early Assessment Program/ Smarter Balanced Achievement Levels, ACT scores and/or SAT scores, high school coursework, high school GPA and math GPA.

Skills assessments are not a condition for admission to the CSU; they are a condition of enrollment.

These skills assessments are designed to inform entering freshmen of placement in appropriate baccalaureate-level courses based on their skills and needs.

First-time freshmen in need of support as determined by the skills assessment will be placed in supported instruction. Supported instruction is designed to assist students in credit bearing courses. Students may also be required to participate in the Supportive Pathways for First-Year Students Program.

The Supportive Pathways for First-Year Students Program offers pathways and academic and social support that align with each incoming student's needs. The program's goal is to ensure that first time students successfully complete the General Education (GE) English Composition

(Area 1A) and Mathematical Concepts and Quantitative Reasoning (Area 2) requirements within their first year.

## Assessments and Placement for GE Written Communications Has Fulfilled the GE Sub-area 1A English Composition Requirement.

The student has met the requirement via completion of one of the following:

### Advanced Placement (AP) Test

- 3 or above: AP Language and Composition
- 3 or above: AP Composition and Literature

### College Transfer Coursework

- Completed approved college course that satisfies CSU GE Area 1A (English Composition) with a grade of C- or better

## Placement in a GE Sub-area 1A English Composition Course

- The student has met examination standards and/or multiple measures- informed standards via one of the criteria below:

### English CAASPP/EAP Test:

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better

### SAT Evidence-Based Reading and Writing Test:

- 550 or above
- 510 – 540 and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better English

### ACT Test:

- 22 or higher
- 19-21 and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better

### High School Courses and GPA:

- Weighted GPA 3.3 or above
- GPA 3.0 or above and completed approved 12 grade year-long English course (AP, CSU ERWC, Weighted Honors English)
- GPA 3.0 or above and completed Honors English
- GPA 3.0 or above and 5 or more years of high school English

## Placement in a Supported GE Sub-area 1A English Course

The student has met examination standards and/or multiple measures- informed standards via one of the criteria below:

### SAT Evidence-Based Reading and Writing Test:

- 510 – 540 and 4 or more years of high school English

**ACT Test:**

- 19-21 and 4 or more years of high school English

**High School Courses and GPA:**

- Weighted GPA 3.0 or above and 4 or more years of high school English

### **Placement in a Supported GE Sub-area 1A English Course and Participation in the Supportive Pathways for First-Year Students Program**

Based on multiple measures evaluation, student need additional academic support including participation in the Supportive Pathways for First Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org/) (<http://csustudentsuccess.org/>) (<http://csustudentsuccess.org/>) to learn about this program.

### **Assessments and Placement for GE Mathematics/Quantitative Reasoning: Non-Math Intensive Majors (Algebra and Statistics Disciplines, Non-STEM and Undecided Majors) Has Fulfilled the GE Sub-area Mathematical Concepts and Quantitative Reasoning Requirement**

The student has met the requirement via completion of one of the following:

**Advanced Placement (AP) Test:**

- 3 or above: Calculus AB
- 3 or above on AP Calculus BC
- 3 or above on AP Statistics
- 3 or above on AP Computer Science Principles

**International Baccalaureate (IB) Test:**

- 4 or above on Math Higher Level (HL)

**College Level Examination Program (CLEP):**

- 50 or above on: Calculus, College Algebra, College Algebra-Trigonometry, Pre-Calculus or Trigonometry

**College Transfer Coursework:**

- Completed math/quantitative reasoning college course with a C- or better that satisfies CSU GE Area 2

### **Placement in a GE Sub-area 2 Mathematical Concepts and Quantitative Reasoning**

The student has met examination standards and/or multiple measures-informed standards via one of the following criteria:

**CAASPP/EAP Math Exam:**

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better
- Standard Met and 4 or more years of high school math or quantitative reasoning

**SAT Math Test:**

- 570 or above
- 520 – 560 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**ACT Math Test:**

- 23 or above
- 20-22 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**High School Courses and GPA:**

- Weighted math GPA 3.0 or above and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better
- Weighted math GPA 3.0 or above and 5 or more years of high school math or quantitative reasoning
- Weighted high school GPA 3.7 or above
- Weighted high school GPA 3.5 or above and 4 or more years of high school math or quantitative reasoning

### **Placement in a Supported GE Sub-area 2 Mathematical Concepts and Quantitative Reasoning**

- The student has met examination standards and/or multiple measures- informed standards via one of the criteria below:

**High School GPA:**

- Weighted math GPA 3.3 or above
- Weighted high school GPA 3.0 or above

### **Placement in a Supported GE Sub-area 2 Mathematical Concepts and Quantitative Reasoning and Participation in the Supportive Pathways for First-Year Students Program Required**

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First-Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org/) (<http://csustudentsuccess.org/>) (<http://csustudentsuccess.org/>) to learn about this program.

### **Assessments and Placement for GE Mathematical Concepts and Quantitative Reasoning: Pre- STEM/STEM and Other Math-Intensive Majors**

### **Has Fulfilled the GE Sub-area 2 Mathematical Concepts and Quantitative Reasoning Requirement**

The student has met the requirement via completion of one of the following:

**Advanced Placement (AP) Test:**

- 3 or above on AP Calculus AB
- 3 or above on AP Calculus BC

- 3 or above on AP Statistics
- 3 or above on AP Computer Science Principles

### International Baccalaureate (IB) Test:

- 4 or above on Math Higher Level (HL)

### College Level Examination Program (CLEP):

- 50 or above on: Calculus, College Algebra, College Algebra-Trigonometry, Pre-Calculus or Trigonometry

### College Transfer Coursework:

- Completed math/quantitative reasoning college course with a C- or better that satisfies CSU GE Area 2

### Placement in a GE Sub-area 2 Mathematical Concepts and Quantitative Reasoning:

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

#### CAASPP/EAP Math Exam:

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

#### SAT Math Test:

- 570 or above
- 520 – 560 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

#### ACT Math Test:

- 23 or above
- 20-22 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

### High School Courses and GPA:

- Weighted math GPA 3.5 or above and completed 12th grade approved year-long math course beyond Algebra 2 with a grade of C- or better
- Weighted math GPA 3.5 or above and 5 or more years of high school math or quantitative reasoning
- Weighted high school GPA 3.7 or above

### Placement in a Supported GE Sub-area 2 Mathematical Concepts and Quantitative Reasoning

The student has met examination standards and/or multiple measures-informed standards via the criteria below:

#### High School Math GPA:

- Weighted math GPA 3.3 or above

### Placement in a Supported GE Sub-area 2 Mathematical Concepts and Quantitative Reasoning and Participation in the Supportive Pathways for First-Year Students Program Required

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First Year Students Program. Visit [csustudentsuccess](http://csustudentsuccess.org/) (<http://csustudentsuccess.org/>). (<http://csustudentsuccess.org/>)org (<http://csustudentsuccess.org/>) to learn about this program.

- The goal of the Supportive Pathways for First-Year Students Program (SPFY) is to ensure that first-time students successfully complete the General Education (GE) written communication (A2) and math/quantitative reasoning (B4) requirements within their first year.
- Better prepare students in written composition and mathematics/quantitative reasoning before the fall term of freshman year, improving students' chances of successful completion of a baccalaureate degree.
- For general information about Supportive Pathways for First-Year Students Program (SPFYP), visit [csustudentsuccess](http://csustudentsuccess.org/supportive-pathways/) (<http://csustudentsuccess.org/supportive-pathways/>). Students are encouraged to visit the university website for SPFYP information once admitted.
- Eligible financial aid applicants with an Estimated Family Contribution (EFC) of \$6,000 or less will be eligible for waiver of the per unit SPFY fee. For more information on assessments, placements, and the Supportive Pathways for First Year Students Program, please visit [csustudentsuccess](http://www.csustudentsuccess.org/) (<http://www.csustudentsuccess.org/>). (<http://www.csustudentsuccess.org/>)org (<http://www.csustudentsuccess.org/>).

### Adult Students

As an alternative to regular admission criteria, an applicant who is 25 years of age or older may be considered for admission as an adult student if they meet all of the following conditions:

- Possesses a high school diploma (or has established equivalence through either the General Educational Development or California High School Proficiency Examinations).
- Has not been enrolled in college as a full-time student for more than one term during the past five years.
- If there has been any college attendance in the last five years, has earned a 2.00 GPA or better in all college work attempted.

Consideration will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation.

#### Graduation Requirement in Writing Proficiency

All students must demonstrate competency in writing skills as a requirement for graduation. Information on currently available ways to meet this graduation requirement may be obtained from the Office of the Registrar.

## Early Start Program

The Early Start Program serves CSU admitted freshmen who have not demonstrated proficiency in written communication and/or mathematics/quantitative reasoning as determined by systemwide placement standards. Participation in the Early Start Program is required for students needing skills development in these areas; students will be expected to enroll in a written communication course or a mathematics/quantitative reasoning course (but not both) during the summer period prior to the start of the fall term. Students required to participate in the Early Start Program may choose to enroll at any CSU campus; the earned baccalaureate credit will be transferred seamlessly to the student's destination campus.

The goals of the Early Start Program are to:

- Better prepare students in written communication and mathematics/quantitative reasoning before the start of the fall semester of the freshman year;
- Add an important and timely assessment tool in preparing students for college; and
- Improve the opportunity for students to successfully complete their college degrees.

## International (Foreign) Student Admission Requirements

The CSU must assess the academic preparation of foreign students. For this purpose, "foreign students" include those who hold U.S. temporary visas as students, exchange visitors, or in other non-immigrant classifications. The CSU uses separate requirements and application filing dates in the admission of "foreign students". Verification of English proficiency (see the section on the English Language Requirement for undergraduate applicants), financial resources, and academic performance are each important considerations for admission. Academic records from foreign institutions must be on file for the first term and, if not in English, must be accompanied by certified English translations.

Applicants for admission as either graduates or undergraduates whose education has been in another country should file an application for admission, official certificates and detailed transcripts of record from each secondary school and collegiate institution attended several months in advance of the beginning of the term in which the applicant expects to attend. If certificates and transcripts are not in English, they must be accompanied by certified English translations. Credentials will be evaluated in accordance with the general regulations governing admission to California State University, San Bernardino. Priority in admission is given to residents of California. There is little likelihood of nonresident applicants, including international students, being admitted either to impacted majors or to those campuses with limited openings.

An applicant whose education has been in a language other than English must take the Test of English as a Foreign Language (TOEFL). This test is administered in most countries and official test scores must be received by the university before admission to the university can be granted. Information as to the time and place at which this test is given may be obtained from: Educational Testing Service (TOEFL), Princeton, New Jersey 08540, U.S.A. or TOEFL (<http://www.toeflgoanywhere.org/>).

International applicants must also submit a statement of financial responsibility to the Center for International Studies & Programs (CISP) (<https://www.csusb.edu/cisp/>) to be considered for admission to the university. International students are also required to submit evidence of

adequate medical/hospital insurance to the international student advisor in CISP.

Arrangements for housing should be completed before the student's arrival on the campus. Detailed information regarding housing may be obtained from the director of H (<https://www.csusb.edu/housing/>) at California State University, San Bernardino (<https://www.csusb.edu/housing/>). (<https://www.csusb.edu/housing/>) Scholarship aid for entering students is limited; no scholarships are specifically reserved for students from another country.

Upon arrival at California State University, San Bernardino, international students should make an appointment with CISP as early as possible.

**Insurance Requirement.** Effective August 1, 1995, all F-1 and J-1 visa applicants must agree to obtain and maintain health insurance as a condition of receiving an I-20 or DS-2019 form and for registration and continued enrollment in the California State University. Such insurance must be in amounts as specified by the United States Information Agency (USIA) and NAFSA: Association of International Educators. The campus president or designee shall determine which insurance policies meet these criteria. Further information can be obtained from the Center for International Studies & Programs.

## English Language Requirement

All undergraduate applicants whose native language is not English, and who have not attended schools at the secondary level or above for at least three years full time where English is the principal language of instruction, must present a score of 61/500 or above on the Test of English as a Foreign Language (TOEFL). Some majors may require a higher score. A few campuses may also use alternative methods of assessing English fluency: Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS), and the International Test of English Proficiency (ITEP). Each campus will post the tests it accepts on its website and will notify students after they apply about the tests it accepts and when to submit scores.

CSU minimum TOEFL standards are:

	Internet	Paper
Undergraduate	61	500
Graduate	80	550

## Placement Measures for First-Year GE Written Communication and Mathematics/Quantitative Reasoning Courses

Freshman skills assessment and placement for general education written communication and mathematics/quantitative reasoning shall be based on systemwide skills assessment standards that include the Early Assessment Program/ Smarter Balanced Achievement Levels, ACT scores and/or SAT scores, high school coursework, high school GPA and math GPA.

Skills assessments are not a condition for admission to the CSU; they are a condition of enrollment.

These skills assessments are designed to inform entering freshmen of placement in appropriate baccalaureate-level courses based on their skills and needs.



First-time freshmen in need of support as determined by the skills assessment will be placed in supported instruction. Supported instruction is designed to assist students in credit bearing courses. Students may also be required to participate in the Supportive Pathways for First-Year Students Program.

- The Supportive Pathways for First-Year Students Programs offers pathways and academic and social support that align with each incoming student's needs. The programs' goal is to ensure that first time students successfully complete the General Education (GE) written communication (A2) and math/quantitative reasoning (B4) requirements within their first year.

## Assessments and Placement for GE Written Communications Has Fulfilled the GE Subarea A2 English Requirement

The student has met the requirement via completion of one of the following:

### Advanced Placement (AP) Test

- 3 or above: AP Language and Composition
- 3 or above: AP Composition and Literature

### College Transfer Coursework

- Completed approved college course that satisfies CSU GE Area A2 (written communication) with a grade of C- or better

## Placement in a GE Subarea A2 English Course

- The student has met examination standards and/or multiple measures- informed standards via one of the criteria below:

### English CAASPP/EAP Test:

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better

### SAT Evidence-Based Reading and Writing Test:

- 550 or above
- 510 – 540 and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better English

### ACT Test:

- 22 or higher
- 19-21 and completed 12th grade approved year-long English course (CSU ERWC, AP, Weighted Honors English) with grade of C- or better

### High School Courses and GPA:

- Weighted GPA 3.3 or above
- GPA 3.0 or above and completed approved 12 grade year-long English course (AP, CSU ERWC, Weighted Honors English)
- GPA 3.0 or above and completed Honors English
- GPA 3.0 or above and 5 or more years of high school English

## Placement in a Supported GE Subarea A2 English Course

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

### SAT Evidence-Based Reading and Writing Test:

- 510 – 540 and 4 or more years of high school English

### ACT Test:

- 19-21 and 4 or more years of high school English

### High School Courses and GPA:

Weighted GPA 3.0 or above and 4 or more years of high school English

## Placement in a Supported GE Subarea A2 English Course and Participation in the Supportive Pathways for First-Year Students Program

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org) to learn about this program.

## Assessments and Placement for GE Mathematics/Quantitative Reasoning: Non-Math Intensive Majors (Algebra and Statistics Disciplines, Non-STEM and Undecided Majors) Has Fulfilled the GE Subarea B4 Math/Quantitative Reasoning Requirement

The student has met the requirement via completion of one of the following:

### Advanced Placement (AP) Test:

- 3 or above: Calculus AB
- 3 or above on AP Calculus BC
- 3 or above on AP Statistics
- 3 or above on AP Computer Science Principles

### International Baccalaureate (IB) Test:

- 4 or above on Math Higher Level (HL)

### College Level Examination Program (CLEP):

- 50 or above on: Calculus, College Algebra, College Algebra-Trigonometry, Pre-Calculus or Trigonometry

### College Transfer Coursework:

- Completed math/quantitative reasoning college course with a C- or better that satisfies CSU GE Area B4

## Placement in a GE Subarea B4 Math/Quantitative Reasoning Requirement

- The student has met examination standards and/or multiple measures-informed standards via one of the following criteria:

**CAASPP/EAP Math Exam:**

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better
- Standard Met and 4 or more years of high school math or quantitative reasoning

**SAT Math Test:**

- 570 or above
- 550 or above on Subject Test in Math Level 1 or 2
- 520 – 560 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**ACT Math Test:**

- 23 or above
- 20-22 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better
- SAT score conversion for scores prior to March 2016 (old SAT) (<https://collegereadiness.collegeboard.org/sat-scoring-before-march-2016/>)

**High School Courses and GPA:**

- Weighted math GPA 3.0 or above and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better
- Weighted math GPA 3.0 or above and 5 or more years of high school math or quantitative reasoning
- Weighted high school GPA 3.7 or above
- Weighted high school GPA 3.5 or above and 4 or more years of high school math or quantitative reasoning

**Placement in a Supported GE Sub-area B4 Math/ Quantitative Reasoning Requirement**

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

**High School GPA:**

- Weighted math GPA 3.3 or above
- Weighted high school GPA 3.0 or above

**Placement in a Supported GE Sub-area B4 Math/ Quantitative Reasoning Requirement and Participation in the Supportive Pathways for First-Year Students Program Required**

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First-Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org) to learn about this program.

**Assessments and Placement for GE Mathematics/Quantitative Reasoning: Pre-STEM/STEM and Other Math- Intensive Majors Has Fulfilled the GE Sub-area B4 Math/ Quantitative Reasoning Requirement**

The student has met the requirement via completion of one of the following

**Advanced Placement (AP) Test:**

- 3 or above on AP Calculus AB
- 3 or above on AP Calculus BC
- 3 or above on AP Statistics
- 3 or above on AP Computer Science Principles

**International Baccalaureate (IB) Test:**

- 4 or above on Math Higher Level (HL)

**College Level Examination Program (CLEP):**

- 50 or above on: Calculus, College Algebra, College Algebra-Trigonometry, Pre-Calculus or Trigonometry

**College Transfer Coursework:**

- Completed math/quantitative reasoning college course with a C- or better that satisfies CSU GE Area B4

**Placement in a GE Subarea B4 Math/ Quantitative Reasoning Requirement**

The student has met examination standards and/or multiple measures-informed standards via one of the criteria below:

**CAASPP/EAP Math Exam:**

- Standard Exceeded
- Standard Met and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**SAT Math Test:**

- 570 or above
- 550 or above on Subject Test in Math Level 1 or 2
- 520 – 560 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**ACT Math Test:**

- 23 or above
- 20-22 and completed 12th grade approved year-long math course beyond Algebra 2 with a C- or better

**High School Courses and GPA:**

- Weighted math GPA 3.5 or above and completed 12th grade approved year-long math course beyond Algebra 2 with a grade of C- or better
- Weighted math GPA 3.5 or above and 5 or more years of high school math or quantitative reasoning
- Weighted high school GPA 3.7 or above

- SAT score conversion for scores prior to March 2016 (old SAT) (<https://collegereadiness.collegeboard.org/sat-scoring-before-march-2016/>)

## Placement in a Supported GE Subarea B4 Math/ Quantitative Reasoning Requirement

The student has met examination standards and/or multiple measures-informed standards via the criteria below:

### High School Math GPA:

Weighted math GPA 3.3 or above

## Placement in a Supported GE Subarea B4 Math/ Quantitative Reasoning Requirement and Participation in the Supportive Pathways for First-Year Students Program Required

Based on multiple measures evaluation, student needs additional academic support including participation in the Supportive Pathways for First Year Students Program. Visit [csustudentsuccess.org](http://csustudentsuccess.org) to learn about this program.

- The goal of the Supportive Pathways for First-Year Students Program (SPFY) is to Ensure that first-time students successfully complete the General Education (GE) written communication (A2) and math/ quantitative reasoning (B4) requirements within their first year
- Better prepare students in written composition and mathematics/ quantitative reasoning before the fall term of freshman year, improving students' chances of successful completion of a baccalaureate degree.
- For general information about Supportive Pathways for First-Year Students Program (SPFYP), visit [csustudentsuccess.org/supportive-pathways](http://csustudentsuccess.org/supportive-pathways). Students are encouraged to visit the university website for SPFYP information once admitted.
- Eligible financial aid applicants with an Estimated Family Contribution (EFC) of \$6,000 or less will be eligible for waiver of the per unit SPFY fee. For more information on assessments, placements and the Supportive Pathways for First Year Students Program, please visit [www.csustudentsuccess.org](http://www.csustudentsuccess.org).

## Adult Students

As an alternative to regular admission criteria, an applicant who is 25 years of age or older may be considered for admission as an adult student if they meet all of the following conditions:

1. Possesses a high school diploma (or has established equivalence through either the General Educational Development or California High School Proficiency Examinations).
2. Has not been enrolled in college as a full-time student for more than one term during the past five years.
3. If there has been any college attendance in the last five years, has earned a 2.00 GPA or better in all college work attempted.

Consideration will be based upon a judgment as to whether the applicant is as likely to succeed as a regularly admitted freshman or transfer student and will include an assessment of basic skills in the English language and mathematical computation.

## Graduation Requirement in Writing Proficiency

All students must demonstrate competency in writing skills as a requirement for graduation. Information on currently available ways to meet this graduation requirement may be obtained from the Office of Graduate Studies (<https://www.csusb.edu/graduate-studies/prospective-students/explore-graduate-education/>).

## Other Applicants

An applicant who is not admissible under one of the above provisions should enroll in a community college or other appropriate institution. Only under the most unusual circumstances will such applicants be permitted to enroll in the university. Permission is granted only by special action of the university.

The university reserves the right to select its students and deny admission to the university or any of its programs as the university, in its sole discretion, determines appropriate based on an applicant's suitability and the best interest of the university.

## Admission as an Auditor

A student who wishes only to audit a course instead of enrolling for credit must complete a statement of residency issued by the Office of the Registrar. Auditors must pay the same fees as would be charged if the courses were taken for credit. See Page 48 for auditing courses.

## Admission to Teaching Credential Programs

Admission to the university as a student does not constitute admission to a teaching credential program. Students who intend to pursue work toward credentials should also make application to the College of Education.

## Matriculation Policy

An undergraduate student is considered matriculated only if they register, pay fees and do not drop all of their courses prior to census for a given term through the regular campus enrollment. An application and application fee are required if:

1. the student was not matriculated in any of the three terms (not including summer) prior to the term in which they plan to register,
2. the student was enrolled at another four-year institution during an absence from California State University, San Bernardino, and
3. the student has since earned a baccalaureate degree.

Enrollment through Open University, College of Extended and Global Education, or a Visitor program does not constitute regular enrollment.

## Returning Students

Undergraduate students in good standing may be readmitted to the university after an absence of one term by notifying the Office of the Registrar (<https://www.csusb.edu/registrar/>).

The application and fee of \$70 are required if the student was not enrolled in any of the three terms (not including summer) prior to the term for which the student is seeking admission or if the student was enrolled in another institution during the absence from California State University, San Bernardino. Enrollment through Open University or the College of Extended and Global Education during fall, winter or spring terms does

not constitute enrollment for this purpose. (See Leave of Absence (<https://catalog.csusb.edu/academic-regulations/>).)

Returning students who must reapply must apply during the priority application filing period and be fully eligible as an upper-division transfer student before they will be admitted to CSUSB again.

## Readmission of Previously Disqualified Students

After receiving notice of disqualification, a returning student who has applied to CSUSB for a coming term may petition the director of Advising and Academic Services (<https://www.csusb.edu/advising/>) for readmission to the university on probation. All petitions for readmission must be submitted to the director of Advising and Academic Services (<https://www.csusb.edu/advising/>) according to the following schedule:

Petition for	Petition on file on or before
Fall	July 1
Winter	December 1
Spring	March 1
Summer	June 1

## Transfer of Credit

A maximum of 70 transferable semester units (105 quarter units) of work taken at a community college can be applied toward the requirements for a degree from the university. No upper-division credit will be allowed from courses taken at a community college. No more than six semester units (nine quarter units) in education courses taken at a community college may be applied toward the baccalaureate degree or the professional preparation requirements of a teacher education basic credential program.

The Office of the Registrar will evaluate previous college work to determine its applicability to the requirements of the university. All undergraduate degree candidates will be issued a Program Advising Worksheet for Students (PAWS), indicating which requirements remain unfilled. Once issued to a student, the PAWS remains valid as long as the student matriculates for the term specified, pursues the objective specified, and remains in continuous attendance. Students will not be held to additional graduation requirements unless such requirements become mandatory as a result of changes in the California Code of Regulations or the California Education Code.

Credit for work completed at institutions with regional accreditation will be accepted toward the satisfaction of degree requirements at the university within limitations of residency and major requirements, community college transfer maximums, and course applicability.

**Concurrent Enrollment.** Once a student has matriculated at this university, transfer courses will only be accepted for credit if the courses have prior approval on the Concurrent Enrollment for Equivalent Transfer Course(s) form (<https://www.csusb.edu/registrar/registrar/cross-enrollment/>). For complete policy, see Concurrent Enrollment (<https://www.csusb.edu/registrar/registrar/cross-enrollment/>).

Students attending CSUSB on I-20 visas are not eligible for concurrent enrollment. They may, however, participate in the CSU Intrasytem Concurrent program or the UCR/CSUSB Cross Registration Program but must be concurrently enrolled in (and complete) at least 12 units at CSUSB and may only enroll in upper-division courses that are not

offered at CSUSB. For more information, see Intrasytem and Intersystem Enrollment Programs or UCR/CSUSB Cross Registration Program.

## General Information - Admission and Evaluation of Academic Records

### Advanced Placement

CSUSB grants credit toward its undergraduate degrees for successful completion of examinations of the Advanced Placement Program of the College Board. Students who present scores of three or better will be granted up to six-semester units of college credit. Questions regarding the acceptance of Advanced Placement exams should be directed to the Office of the Registrar (<https://www.csusb.edu/registrar/>).

### Credit by Examination

Students may challenge courses by taking examinations developed at CSUSB.

Credit shall be awarded to those who pass them successfully.

### Credit for Military Service

The university grants lower-division undergraduate credit for completion of basic training in the armed forces of the United States. This credit is applied to the Lifelong Understanding area of General Education.

A limited amount of additional credit may be granted to students who have completed certain service schools in addition to basic training. Credit will only be evaluated if needed to fulfill admission requirements or for use toward graduation. Credit is allowed on the basis of recommendations of the Commission on Educational Credit and Credentials of the American Council on Education and must be documented on the Member 4 copy of a DD-214, DD-295 or AARTS (Army/American Council on Education Registry Transcript System) transcript. Credit-based on military rank (MOS) will not be awarded.

The total amount of credit earned on the basis of externally developed tests and through recommendations of the commission, which may be applied to a baccalaureate degree, shall not exceed 45 term units. Advanced placement credit and international baccalaureate credit are excluded from the limit.

### Credit for Non-Collegiate Instruction

CSUSB grants undergraduate degree credit for successful completion of non-collegiate instruction, either military or civilian, appropriate to the baccalaureate degree, which has been recommended by the Commission on Educational Credit and Credentials of the American Council on Education. The numbers of units allowed are those recommended in the Guide to the Evaluation of Educational Experience in the Armed Services and the National Guide to Educational Credit for Training Programs.

### Appeal of Admission Decision

Section 89030.7 of the California Education Code requires that the CSU establishes specific requirements for appeal procedures for a denial of admission. Each CSU must publish appeal procedures for applicants denied admission to the university. The procedure is limited to addressing university decisions to deny an applicant admission to the university.

Admission appeal procedures must address the basis for appeals, provide 15 business days for an applicant to submit an appeal, stipulate a maximum of one appeal per academic term, provide specific contact information for the individual or office to which the appeal should be



submitted and indicate a time estimate for when the university expects to respond to an appeal.

CSUSB is an impacted campus, so out of local area and/or specific program admissions criteria may apply. Applicants who are denied admission to CSU San Bernardino may appeal the decision no more than 15 business days after the date the applicant was or should have reasonably been notified of denial by the Admissions Office. Applicants are to submit the electronic appeal request form through links provided in all denial communications as well as on the CSUSB Admissions (<https://www.csusb.edu/admissions/>) website. If documentation is received, appeals will be reviewed and answered within 15 business days after the request for appeal has been received by the Admissions Office.

The basis of appeal may include the following:

1. Credit not considered during the initial review of the application
2. Miscalculation of transferable college credit
3. Applied to an impacted major and wish to be reconsidered to another major
4. Special/extenuating circumstances

Applicants are limited to one appeal per term.

## High School-University Program

High school students may be considered for enrollment in certain special programs if recommended by the principal and the appropriate campus department chair and if preparation is equivalent to that required of eligible California high school graduates. Such admission is only for a given specific program and does not constitute a right to continued enrollment. For more information, contact the Office of Admissions & Student Recruitment (<https://www.csusb.edu/admissions/apply-csusb/non-degree-programs/>) at (909) 537-5188.

## Fee Waiver Program for California Residents Sixty Years of Age or Older

California State University, San Bernardino offers a program that allows California residents, sixty years of age or older, to enroll in regular session courses without payment of certain specified fees. All regular admission requirements and deadlines must be met. The program is required to adhere to the following standards:

1. enrollment shall be limited to persons who are California residents as defined by the Education Code, are 60 years of age or older, and are eligible for admission to the university, and
2. persons enrolling in the program will be able to register on the last day of registration appointments.

Contact the Office of the Registrar, (909) 537-5200, option 5.

## Intrasystem and Intersystem Enrollment Programs

Fully matriculated students enrolled at any CSU have access to courses at other CSUs on a space available basis unless those universities/programs are impacted. This access is offered without students being required to be admitted formally to the host university and in most cases without paying additional fees. Students should consult their home university academic advisors to determine how such courses may apply to their specific degree programs before enrolling at the host university.

There are two programs for enrollment within the CSU and one for enrollment between CSU and the University of California or California Community Colleges. Additional information about these programs is available from the Office of the Registrar (<https://www.csusb.edu/registrar/>).

**CSU Fully Online Courses** – Matriculated students in good standing may request enrollment in one course per term, offered by a CSU host university. Enrollment requests will be granted based on available space, as well as completion of any stated pre-requisites. Credit earned at the host university is electronically reported to the student's home university to be included on the student's transcript at the home university.

**CSU Visitor Enrollment** – Matriculated students in good standing enrolled at one CSU may enroll at another CSU for one term. Credit earned at the host university is reported at the student's request to the home university to be included on the student's transcript at the home university.

**Intersystem Cross Enrollment** – Matriculated CSU, UC or community college students may enroll on a "space available" basis for one course per term at another CSU, UC, or community college and request that a transcript of record be sent to the home university.

## CSU Interim COVID-19 Vaccination Policy

Entering CSU students are required to present proof of the following immunizations to the CSU they will be attending before the beginning of their first term of enrollment.

All individuals who access university/programs must be Fully Vaccinated against the COVID-19 virus, as defined by this policy, subject to the terms and limited Exemptions described in this policy, as well as comply with Other Safety Measures established on each CSU.

A Student may be exempted from the vaccine requirement in this policy as described below:

**Medical Exemption:** due to a medical (including mental health) condition for which an Approved Vaccine presents a significant risk of a serious adverse reaction. Any medical Exemption must be verified by a certified or licensed healthcare professional.

**Religious Exemption:** due to either (i) a person's sincerely held religious belief, observance, or practice, which includes any traditionally recognized religion, or (ii) beliefs, observances, or practices which an individual sincerely holds and that occupy a place of importance in that individual's life, comparable to that of traditionally recognized religions.

## UCR/CSUSB Cross Registration Program

On a limited basis, students may be permitted to take advantage of courses offered at the nearby University of California campus in Riverside. Note: this opportunity is available only for undergraduate courses not normally offered at CSUSB and is subject to availability of space at UC Riverside after their early registration process is completed. The following conditions apply:

1. A limited number of students may participate.
2. A limit of one course per student per term.
3. The student is matriculated and currently enrolled in a degree program.
4. Students attending CSUSB on I-20 visas may participate, but must be concurrently enrolled in (and complete) at least 12 units at CSUSB,

- and may enroll only in upper-division courses that are not offered at CSUSB.
5. Student must pay sufficient (full) tuition fees at the Home Campus. No additional registration fees will be required at the Host Campus.
  6. The desired course is not offered at the Home Campus.
  7. Student must be in good academic standing.
  8. Student must observe all academic deadlines and regulations of the Host Campus.
  9. Enrollment is subject to space availability and consent of the instructor.
  10. Student must meet course prerequisites of the Host Campus.
  11. Records of grades will be maintained by the Host Campus and forwarded to the Home Campus. The Home Campus will include the "transfer" work on the student's transcript, with a footnote indicating that the course was taken through the exchange program.
  12. Residence credit will be granted for courses taken by CSUSB students under this arrangement.
  13. Cross-registration students will have the use of library facilities at the Host Campus. The student is not eligible for other student services or facilities.

Determination of Residency for Tuition Purposes

University requirements for establishing residency for tuition purposes are independent from requirements for establishing residency for other purposes, such as for tax purposes, or other state or institutional residency. These regulations were promulgated not to determine whether a student is a resident or nonresident of California, but rather to determine whether a student qualifies to pay university fees at the in-state or out-of-state rate. A resident for tuition purposes is someone who meets the requirements set forth in the Uniform Student Residency Requirements. These laws governing residency for tuition purposes at the California State University are California Education Code sections 68000-68086, 68120- 68133, and 89705-89707.5, and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41900- 41915. This material can be viewed by accessing the California State University website (<http://www.calstate.edu/residency/>).

Each CSUs Admissions Office is responsible for determining the residency status of that university's new and returning students based, as applicable, on the student's Application for Admission, Residency Questionnaire, and, as necessary, other information the student furnishes. A student who fails to provide sufficient information to establish resident status will be classified as a nonresident.

Residency Requirements

Initial Determination: Eligible Immigration Status, Physical Presence and Intent

A student seeking to pay in-state tuition at a California State University (CSU) as a first-time freshman, transfer, or as a post-baccalaureate/ graduate student must have an eligible immigration status to establish residency (see Eligible Immigration Information), meet physical presence by the Residence Determination Date, and demonstrate intent to indefinitely remain in the State of California for more than one year immediately preceding the Residence Determination Date. If the student is under the age of 19 (with limited exceptions), the student's residence status is derived from that of the parent or from that of the legal guardian.

Requirements for Residency for Tuition Purposes

**Physical Presence:** The student or parent/guardian must be physically present in California for more than one year immediately preceding the Residence Determination Date on which enrollment is considered. For example, if a student plans to attend the CSU for the fall 2025 academic term, and the Residence Determination Date for that term is September 20, 2025, the student must establish physical presence in California no later than September 19, 2024.

Eligible Immigration Status

A student seeking to pay in-state tuition at a California State University campus as a first-time freshman, transfer, or post-baccalaureate/ graduate student must have an eligible immigration status (<https://www.calstate.edu/apply/california-residency-for-tuition-purposes/Documents/Immigration-Statuses.pdf>) to establish residency. Therefore, the student must be a United States citizen, a permanent resident (Green Card holder), or hold an eligible visa status (all eligible visas can be found at [www.calstate.edu/residency](http://www.calstate.edu/residency) (<http://www.calstate.edu/residency/>)).

Students in the category of Deferred Action for Childhood Arrivals (DACA), Humanitarian Parole, or Temporary Protected Status (TPS) are also eligible to establish residency for tuition purposes. Also, students who are adjusting their immigration status, such as asylum, may qualify for residency depending on where they are in the application process.

Most non-immigrant visa holders, such as an F-1 or J-1 visa holder, are not eligible to establish California residency for tuition purposes. Students with a visa or without an immigration status should contact the university Admissions Office.

If a student does not qualify as a California resident, the student may be eligible for certain exceptions and exemptions (<https://www.calstate.edu/apply/california-residency-for-tuition-purposes/Pages/exceptions-exemptions.aspx>), such as California Nonresident Tuition Exemption, commonly known as AB 540. Nonresident students (including US citizens, permanent residents, and undocumented individuals, including students with a T visa U visa, DACA, Humanitarian Parole (certain countries), Special Immigrant Juvenile, asylum, refugee, or Temporary Protected Status) may be exempted from paying nonresident tuition. Students seeking the AB 540 Exemption must satisfy attendance and graduation/ transfer requirements from a California school (e.g., K-12, adult school, and community college).

**Physical Presence:** The student or parent/guardian must be physically present in California for more than one year immediately preceding the Residence Determination Date on which enrollment is considered. For example, if a student plans to attend the CSU for the fall 2025 academic term, and the Residence Determination Date for that term is September 20, 2025, the student must establish physical presence in California no later than September 19, 2024.

Residency Determination Dates

Fall	September 20
Winter Intersession	January 5
Spring	January 25
Summer	July 1

**Intent:** California law stipulates the burden of proof rests with the student, and merely living in California for a year does not support a claim for residency for tuition purposes. The student, or in some cases a parent or legal guardian, must demonstrate intent to remain indefinitely in the state for more than one year immediately preceding the Residence

Determination Date (RDD) and sever all residential ties with the former state or country of residence. If the student is under the age of 19, the student's residence status is derived from that of the parent or legal guardian unless an exception applies. There must be sufficient documentation to demonstrate that intent was established more than one year (a minimum of one year and one day) before the RDD.

Documents must include the student's name, the student's California address, and a date at least one year and one day prior or on the RDD for the term. For students under the age of 19, documents must be in the parent or legal guardian's name unless an exception applies. Also, a parent or legal guardian's immigration status does not preclude a student from establishing residency; therefore, the parent or legal guardian is not required to provide any immigration documents to demonstrate intent.

Evidence demonstrating intent to remain in the State of California indefinitely may vary from case to case, but will include, and is not necessarily limited to, the absence of residential ties to any other state, California voter registration and history of actually voting in California elections, maintaining California vehicle registration and driver's license, maintaining active California bank accounts, filing California income tax returns and listing a California address on federal tax returns, owning residential property or occupying or renting a residence where permanent belongings are kept, maintaining active memberships in California professional or social organizations, and maintaining a permanent military address and home of record in California. For a complete list of acceptable supporting documents, please visit [www.calstate.edu/residency](http://www.calstate.edu/residency) (<http://www.calstate.edu/residency/>) under Intent.

## Residency Exceptions and Exemptions

Students not classified as California residents for tuition purposes may qualify for an exception or an exemption from payment of nonresident tuition. Exceptions to the general residency requirements are contained in California Education Code sections 68070-68086 and California Code of Regulations, Title 5, Subchapter 5, Article 4, sections 41906-41906.6, 41910. Whether an exception applies to a particular student can only be determined after the submission of an application for admission and, as necessary, additional supporting documentation. Because neither the university nor the Chancellor's Office staff may give legal advice, applicants are strongly urged to review the material for themselves and consult with a legal advisor.

Fall	September 20
Winter	January 5
Spring	January 25
Summer	June 1

## Reclassification - Financial Independence (only applies to continuing students)

A student classified as a nonresident for a prior term may seek reclassification in any subsequent term; however, reclassification requires that, in addition to satisfying the requirements of physical presence and intent to remain indefinitely in the state, the student must also satisfy the requirement of financial independence as outlined in Title 5 CCR § 41905.5. To do so, the student must contact the appropriate person in the university admissions office and complete a Residency Questionnaire Form and provide supporting documents.

41905.5. Residence Reclassification - Financial Independence Requirement

- Any nonresident student requesting reclassification to resident for tuition purposes must demonstrate financial independence or meet one of the criteria to exclude financial independence from reclassification analysis. A student is considered financially independent if all three requirements are met:
  - Student has not and will not be claimed as an exemption for state and federal tax purposes by his/her parent in the calendar year the reclassification application is made and in any of the three calendar years prior to the reclassification application.
  - Student has not and will not receive more than seven hundred fifty dollars (\$750) per year in financial assistance from their parent in the calendar year the reclassification application is made and in any of the three calendar years prior to the reclassification application.
  - Student has not lived and will not live for more than six weeks in the home of their parent during the calendar year the reclassification application is made and in any of the three calendar years prior to the reclassification application.

Note: Students who receive a government scholarship and/or financial assistance should be viewed the same as state and federal financial aid, and athletics grants-is aid; and should not be counted as parental support.

Effective Fall 2020 academic term, if the student meets at least one of the following criteria, the student does not have to meet the financial independence requirement. Students must provide the university admissions office supporting documents (e.g. state income tax returns, court documents, marriage certificate, military order form) that demonstrate they meet the criteria.

- Dependent on a parent who has California residence for more than one year immediately preceding the residence determination date;
- Enrolled in a graduate or postbaccalaureate program, regardless of age;
- Turned 24 years of age by the residence determination date;
- Married or registered domestic partner as of the residence determination date;
- Active-duty members serving in the U.S Armed Forces;
- Veteran of the U.S. Armed Forces;
- Legal dependent other than spouse or registered domestic partner;
- Former ward of the court, foster youth or both parents are deceased;
- Declared by a court to be an emancipated minor; or
- Unaccompanied youth who are homeless or at risk of becoming homeless.

## Residency Appeals

A student classified as a nonresident may appeal a final university decision within 30 days of notification by the university. Appeals will be accepted only if at least one of the following criteria applies:

- The decisions were based on:
  - A significant error of fact by the university;
  - A significant procedural error by the university; or
  - An incorrect application of the law which, if corrected would require that the student be reclassified as a California resident; and/or
  - Significant new information, not previously known or available to the student, became available after the date of the university decision classifying the student as a nonresident and based

on the new information, the classification as a nonresident is incorrect.

Instructions to submit an appeal and additional information can be found on the California Residency for Tuition Purposes website (<http://www.calstate.edu/residency/>).

Appeals via email, fax and U.S. mail will not be accepted. A student with a documented disability who is requesting an accommodation to submit an appeal through the California State University (CSU) website (<https://www.calstate.edu/>) should contact Strategic Enrollment Management at [residencyappeals@calstate.edu](mailto:residencyappeals@calstate.edu) ([residencyappeals@calstate.edu](mailto:residencyappeals@calstate.edu)).

The Office of the Chancellor will either decide the appeal or send the matter back to the university for further review.

A student incorrectly classified as a resident or incorrectly granted an exception from nonresident tuition is subject to reclassification as a nonresident or withdrawal of the exception and subject to payment of nonresident tuition in arrears. If incorrect classification results from false or concealed facts, the student may also be subject to discipline pursuant to Section 41301 of Title 5 of the California Code of Regulations. A student previously classified as a resident or previously granted an exception is required to immediately notify the Admissions Office if the student has reason to believe that the student no longer qualifies as a resident or no longer meets the criteria for an exception.

Changes may have been made in the rate of nonresident tuition and in the statutes and regulations governing residency for tuition purposes in California between the time this information is published and the relevant residency determination date. Students are urged to review the statutes and regulations stated above.

## Use of Social Security Number

Applicants are required to include their correct social security numbers in designated places on applications for admission pursuant to the authority contained in Section 41201, Title 5, California Code of Regulations, and Section 6109 of the Internal Revenue Code (26 U.S.C. 6109). The university uses the social security number to identify students and their records including identification for purposes of financial aid eligibility and disbursement and the repayment of financial aid and other debts payable to the institution. Also, the Internal Revenue Service (IRS) requires the university to file information returns that include the student's social security number and other information such as the amount paid for qualified tuition, related expenses, and interest on educational loans. This information is used by the IRS to help determine whether a student, or a person claiming a student as a dependent, may take a credit or deduction to reduce federal income taxes. The Financial Aid Office will also use it to report Federal Work Study earnings to the Federal Department of Education.

## Reservation

The University reserves the right to select its students and deny admission to the University or any of its programs as the University, in its sole discretion, determines appropriate based on an applicant's suitability and the best interests of the University.

## Campus Tours

Office of Admissions and Student Recruitment (<https://www.csusb.edu/admissions/visit-csusb/>)

(909) 537-5188 [tours@csusb.edu](mailto:tours@csusb.edu)

Tours of the Cal State campus are available throughout the year for individuals or groups. Student visitors interested in acquiring firsthand information about the university's programs or classes may request a meeting with faculty or an admissions counselor. Arrangements can be made to visit the residence halls.

## General Requirements for Admission

Graduate and post-baccalaureate applicants may apply for a degree objective, a credential or certificate objective, or where approved, may have no program objective. Depending on the objective, the CSU will consider an application for admission as follows:

- General Requirements — The minimum requirements for admission to graduate and post-baccalaureate studies at a CSU are in accordance with university regulations as well as Title 5, Chapter 1, Subchapter 3 of the California Code of Regulations.
- Specifically, a student shall at the time of enrollment:
  - a. Have completed a four-year college course of study and hold an acceptable baccalaureate degree from an institution accredited by a regional accrediting association, or shall have completed equivalent academic preparation as determined by appropriate university authorities;
  - b. Be in good academic standing at the last college or university attended;
  - c. Have earned a grade point average of at least 2.5 on the last degree completed by the candidate or have attained a grade point average of at least 2.5 (A=4.0) in the last 60 semester (90 quarter) units attempted; and
  - d. Satisfactorily meet the professional, personal, scholastic, and other standards for graduate study, including qualifying examinations, as appropriate university authorities may prescribe. In unusual circumstances, a university may make exceptions to these criteria.
- Students who meet the minimum requirements for graduate and post-baccalaureate studies may be considered for admission in one of the four following categories:
  - a. Graduate Classified – To pursue a graduate degree, applicants are required to fulfill all of the professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the university; or
  - b. Graduate Conditionally Classified – Applicants may be admitted to a graduate degree program in this category if, in the opinion of appropriate university authority, deficiencies may be remedied by additional preparation; or
  - c. Post-Baccalaureate Classified (e.g., admission to an education credential program) – Persons wishing to enroll in a credential or certificate program will be required to satisfy additional professional, personal, scholastic, and other standards, including qualifying examinations, prescribed by the university; or
  - d. Post-Baccalaureate Unclassified – To enroll in undergraduate courses as preparation for advanced degree programs or to enroll in graduate courses for professional or personal growth, applicants must be admitted as post-baccalaureate unclassified students. By meeting the general requirements, applicants are eligible for admission as post-baccalaureate unclassified students. Admission in this status does not constitute admission to, or assurance of consideration for admission to, any graduate degree



or credential program. (Most CSUs do not offer admission to unclassified postbaccalaureate students).

*(These and other CSU admission requirements are subject to change as policies are revised and laws are amended. The CSU website and the CSU admission portal are good sources for the most up-to-date information.)*

## Admission of Graduates with Baccalaureate Degrees from International Universities

An applicant who has earned a bachelor's degree from an institution outside of the USA (including a three-year bachelor degree) is eligible to apply for admission. The institution must be licensed and/or accredited in its home nation to award diplomas or degrees. Admission is subject to departmental review.

## Graduate and Post-Baccalaureate English Language Requirement

All graduate and post-baccalaureate applicants, regardless of citizenship, whose native language is not English and whose preparatory education was principally in a language other than English must demonstrate competence in English. Those who do not possess a bachelor's degree from a postsecondary institution where English is the principal language of instruction must receive a minimum score of 550 on the Test of English as a Foreign Language (TOEFL). Some programs require a higher score. Several CSUs may use alternative methods for assessing fluency in English including Pearson Test of English Academic (PTE Academic), the International English Language Testing System (IELTS) and the International Test of English Proficiency (ITEP).

## International Student Admission Requirements

The CSU must assess the academic preparation of foreign students. For this purpose, "foreign students" include those who hold U.S. temporary visas as students, exchange visitors or in other nonimmigrant classifications.

The CSU uses separate requirements and application filing dates in the admission of foreign students. Verification of English proficiency (see the section on the English Language Requirement for undergraduate applicants), financial resources, and academic performance are each important considerations for admission. Academic records from foreign institutions must be on file at least **30-days before** for the first term and, if not in English, must be accompanied by certified English translations.

### Graduate and Post-Baccalaureate Admission Procedures

All graduate and post-baccalaureate applicants (i.e., doctorate, joint Ph.D. applicants, master's degree applicants, those seeking educational credentials or certificates and, where permitted, holders of baccalaureate degrees interested in taking courses for personal or professional growth or seeking a second bachelor's degree) must file a complete graduate application as described in the graduate and post-baccalaureate admission materials on the Cal State Apply website ([https://www.calstate.edu/apply/?utm\\_source=google&utm\\_medium=performance-max&utm\\_campaign=ss23-engage](https://www.calstate.edu/apply/?utm_source=google&utm_medium=performance-max&utm_campaign=ss23-engage)). Applicants who completed undergraduate degree requirements in the preceding term are also required to complete and submit an application and the \$70

nonrefundable application fee. To be assured of initial consideration by more than one CSU, it is necessary to submit separate applications (including fees) to each. All CSU applications must be submitted online via the Cal State Apply website ([https://www.calstate.edu/apply/?utm\\_source=google&utm\\_medium=performance-max&utm\\_campaign=ss23-engage](https://www.calstate.edu/apply/?utm_source=google&utm_medium=performance-max&utm_campaign=ss23-engage)). An acknowledgement will be sent to the applicant when the online application has been submitted.

Terms	Applications first accepted	Initial Filing Period
Fall Semester <sup>1</sup>	October 1	October 1 - November 30
Spring Semester	August 1	August 1 - 31
Summer Semester <sup>2</sup>	February 1	February 1-28

<sup>1</sup> Each non-impacted university accepts applications until capacities are reached. Many universities limit undergraduate admission in an enrollment category due to overall enrollment limits. If applying after the initial filing period, consult the university.

<sup>2</sup> Most CSUs **do not** admit students to the summer term.

## Application Acknowledgement

On time applicants may expect to receive an e-mail acknowledgement from the universities to which they have applied within two to four weeks of filing the application. The notice may include a request that applicants submit additional records necessary to evaluate academic qualifications. Applicants may be assured of admission if the evaluation of relevant qualifications indicates that applicants meet CSU admission requirements, and in the case of admission impactation, supplemental criteria for admission to an impacted program. Unless specific written approval/confirmation is received, an offer of admission is not transferable to another term or to another university.

## Hardship Petitions

The university has established procedures for consideration of qualified applicants who would be faced with extreme hardship if not admitted. Petitioners should write to the university Admission Office regarding specific policies governing hardship admission. Visit the Admission's Appeal website (<https://www.csusb.edu/admissions/apply-csusb/what-if-i-dont-qualify/>) to learn about the process.

## Appeal of Admission Decision

Section 89030.7 of the California Education Code requires that the California State University establishes specific requirements for appeal procedures for a denial of admission. Each CSU campus must publish appeal procedures for applicants denied admission to the University. The appeal process is limited to addressing campus decisions to deny an applicant admission to the University.

Admissions appeal procedures must address the basis for appeals, provide 15 business days for an applicant to submit an appeal, stipulate a maximum of one appeal per academic term, provide specific contact information for the individual or office to which the appeal should be submitted, and indicate a time estimate for when the campus expects to respond to an appeal. The appeal procedures must be included in all denial of admission notifications to students, and must also be published on the campus website.

Post-baccalaureate applicants who are denied admission to CSUSB may appeal the decision in writing no more than 15 business days after the

date the applicant was denied or should have reasonably been notified of denial by the Office of Graduate Studies. Applicants are to submit the appeal form to the Office of Graduate Studies. Appeals will then be reviewed by the program coordinator and answered before the last day of registration in the term applied for.

## **Admission by Special Action**

According to Title 5 of the California Code of Regulation, an applicant who does not meet university or program requirements for admission may be admitted by "Special Action." Each program coordinator can determine, on the basis of acceptable evidence, if the applicant possesses sufficient academic, professional and other potential pertinent to the applicant's educational objectives to merit such action.

## **Readmission of Previously Disqualified Students**

After receiving notice of disqualification, a student may petition for readmission to the university on academic notice.